



Digital Youth Worker

Job Description

Job Title: Digital Youth Worker

Organisation: Creative Active Lives CIC / DigiTribe

Location: Remote (UK-based)

Hours: Session-based

Contract: Zero-hours, sessional

Pay: Session Lead: £15ph gross / Session Assistant £13ph gross

About the Role

We are looking for a sessional Digital Youth Worker to deliver and support weekly online gaming social clubs for neurodivergent children and young people. These clubs are safe, supportive spaces where young people can connect, play, and build friendships through platforms such as Minecraft, Roblox, and other online games.

The role is session-based and focused on leading or facilitating these weekly clubs. You'll create an inclusive, welcoming atmosphere, encourage positive interactions, and help young people feel part of a community.

Key Responsibilities

- Facilitating and moderating online youth clubs (e.g. Minecraft, Roblox, Discord or similar).
 - Create a safe, inclusive, and fun online space for young people to socialise and play.
 - Encourage teamwork, communication, and positive peer interactions.
 - Support participants to feel confident and included, respecting different needs and abilities.
- Complete basic admin after each session (e.g. logging attendance, short notes/evaluations).
- Report safeguarding concerns in line with our policies.

Person Specification

We are looking for people who can engage positively with neurodivergent children and young people, understand online communities and learn new systems confidently.

Essential for both roles

- Experience of working or volunteering with children or young people in youth work, education, SEND, community, play, mentoring or a similar setting.
- A clear understanding of safeguarding responsibilities when working with children and young people.
- An understanding of professional boundaries, confidentiality and appropriate communication with children and young people online.
- Confidence using online communication, gaming or community platforms including Minecraft, Roblox, Fortnite, Discord or Zoom.
- An understanding of online safety risks, including inappropriate content, bullying, harassment, grooming, sharing personal information and unsafe private messaging.
- A patient, inclusive and non-judgemental approach to supporting neurodivergent children and young people.
- The ability to communicate clearly and adapt communication for different needs, ages and

levels of confidence.

- The ability to build positive relationships while maintaining clear professional boundaries.
- The confidence to challenge inappropriate behaviour calmly and consistently.
- The ability to follow safeguarding, behaviour, moderation and incident-reporting procedures.
- Good written communication skills.
- The ability to work reliably as part of a remote team and communicate promptly with the Session Lead and Designated Safeguarding Lead.
- A reliable internet connection and access to a private, appropriate space from which to deliver online sessions.
- Availability to work agreed evening and/or weekend sessions.
- Willingness to complete all required induction, safeguarding and platform training.
- Commitment to equality, inclusion and the rights, safety and dignity of children and young people.

Additional essential requirements for Session Leads

- Experience of leading or taking responsibility for group activities involving children or young people.
- The ability to complete attendance records, session notes, evaluations and safeguarding records promptly and accurately.
- The confidence to manage an online session, including welcoming participants, setting expectations and responding to behaviour or technical difficulties using.
- The ability to recognise, respond to and report safeguarding concerns promptly.
- Experience of supporting other staff or volunteers during a session.
- The ability to plan engaging, age-appropriate activities based around the game or platform being used.
- The confidence to communicate appropriately with parents and carers when required.
- The ability to take responsibility for session records, incident reporting and handovers.

Desirable

- A recognised qualification in youth work, education, childcare, play work, community work, counselling, mentoring or SEND support.
- Level 2 or higher safeguarding training.
- Training or experience relating to online safeguarding, digital youth work or online moderation.
- Experience supporting autistic, ADHD or otherwise neurodivergent children and young people.
- Personal or professional understanding of neurodivergence, disability, anxiety, autistic burnout, school avoidance or barriers to accessing mainstream provision.
- Experience supporting children and young people who are home educated, accessing EOTAS or Alternative Provision, or not currently attending school.
- Experience moderating Minecraft servers, Roblox groups, Fortnite sessions, Discord communities or similar online spaces.
- Knowledge of privacy settings, parental controls, reporting tools and moderation features across gaming platforms.
- Experience managing conflict, distressed behaviour, bullying or exclusion within group settings.
- Understanding of trauma-informed, child-centred practice.
- Understanding of LGBTQIA+ inclusion and the additional barriers some neurodivergent young people may face.
- Experience adapting activities for different communication, sensory, emotional or learning needs.
- Skills in digital creativity, such as coding, game development, Minecraft building, music production, digital art, video creation or streaming.
- Experience delivering structured activities, accredited learning or informal education online.

What We Offer

- The chance to make a real difference for young people who may not be able to participate in or feel comfortable in mainstream settings.
- Ongoing training and safeguarding support.
- A flexible, session-based role that can fit around other commitments.
- Training in using the Emotion Coaching approach to support young people

Safeguarding Responsibilities

Creative Active Lives CIC is committed to safeguarding and promoting the welfare of children, young people and adults at risk. All staff are expected to share this commitment and follow safeguarding policies, professional boundaries guidance, safer working practices, the staff code of conduct and whistleblowing procedures at all times.

Safeguarding is everyone's responsibility. The post holder must:

- Follow Creative Active Lives CIC safeguarding policies and procedures at all times.
- Report any safeguarding concerns promptly to the Designated Safeguarding Lead or session lead.
- Maintain appropriate professional boundaries with children, young people and families.
- Support a safe, welcoming and inclusive environment.
- Complete safeguarding training as required.
- Understand that appointment is subject to safer recruitment checks, including references and an Enhanced DBS check.

Training and Induction:

The post holder must complete required induction and training, including safeguarding, professional boundaries, online safety, behaviour management, reporting concerns, whistleblowing, equality and diversity, and the use of Creative Active Lives CIC safeguarding reporting procedures. A minimum of Level 1 safeguarding training and/or NSPCC Online Tutor Safeguarding Training is required and must be renewed annually.

Pre-Employment Checks

Appointment is subject to Creative Active Lives CIC safer recruitment procedures, including:

- Completion of the Creative Active Lives CIC application form and, for shortlisted applicants, an appropriate criminal-record self-declaration in accordance with the Rehabilitation of Offenders Act 1974, DBS filtering rules and the requirements of the role.
- A safer recruitment interview, held online or in person, at least one member of the recruitment panel will have completed safer recruitment training.
- Two satisfactory references, including the current or most recent employer where applicable. References will include questions about suitability to work with children, young people and adults at risk.
- Full employment history, with any gaps explored during the recruitment process.
- Enhanced DBS with Children's Barred List check before starting work where the role involves working with children, young people or adults at risk.
- Valid photo ID and proof of Right to Work in the UK.
- Completion of induction before undertaking unsupervised duties.

Equal Opportunities

Creative Active Lives CIC is committed to creating inclusive opportunities for children, young people, families, staff and volunteers. We welcome applicants from all backgrounds and particularly value people who understand inclusion, neurodiversity, disability, community work and the importance of accessible activities.

Note

This job description gives an overview of the role. Duties may vary depending on the programme,, age group and needs of the children and young people attending.

How to Apply

To apply, please complete our application form.

We welcome applications from people with lived experience of neurodivergence and from people who understand the barriers faced by neurodivergent children and young people.

Please note this position requires an Enhanced DBS check with Children's Barred List which we will arrange for the successful applicant. The successful applicant will also be required to undertake NSPCC Safeguarding Training for Online Tutors and Level 2 Safeguarding training.